

Workplace Posting Requirements

Employment Standards Checklist – Alberta



The duty to post notices, information and other materials at your workplace for your employees comes from 4 different sets of laws, including employment standards.

Use this checklist to ensure your organization has the required postings.

EMPLOYMENT STANDARDS			
	Yes	No	Comments
Notice of time work starts			
Notice that Director has granted employer a variance or exemption to ESC rule			
Copy of variance or exemption			
Notice of amendment or revocation of variance or exemption			
Copy of amended or revoked variance or exemption			
Copy of averaging agreement			
Copy of revised averaging agreement			
Anything else the Director requires employer to post			