

Shift Differential Policy



The shift differential policy allows for extra compensation to nonexempt employees who are scheduled on a regular, rotating or sporadic basis to work during evening or night shifts.

Procedure

Evening hours begin at 6:00 p.m. and end at 12:00 a.m. and night hours begin at 12:01 a.m. and end at 6:00 a.m. Employees are eligible for differential pay only for the actual hours worked within these defined evening/night hours