

Service Awards & Retirement Gifts Policy



[Company Name] values the contributions, knowledge and experience of long-term employees. In appreciation of this dedicated service, [Company Name] recognizes employees as they reach milestone anniversaries of employment and retirement.

Eligibility

Full-time, active employees become eligible for a service award in the year in which they complete five, 10, 15, 20, 25, 30, 35 and 40 years of service. Retirement recognition awards are given upon retirement after completion of 20 years of employment without a break in service.