

# Probationary Employment Policy



**WHAT'S THE PROBLEM:** Although it's designed to reduce your legal obligations to new employees, hiring on a probationary basis can actually increase the risk of grievances, lawsuits and liability if you don't recognize and address the legal issues these arrangements involve.

**HOW TOOL HELPS SOLVE THE PROBLEM:** Establishing and implementing a clearly written policy is essential to making legally sound probationary employment arrangements and protecting your company from liability risks. Here's a Model Probationary Employment Policy you can adapt for use at your own organization.

Ontario Probationary Employment Policy – Word Doc

Ontario Probationary Employment Policy – PDF Doc