

Security Responsibilities Policy



A company is responsible for developing, implementing and training employees on workplace safety and security policies. However, employees themselves must play a key role in maintaining these policies in the workplace. Cooperation and shared responsibility ensure a safer and more effective work environment.

This model policy clearly outlines employees' responsibilities to ensure they understand safety policies and procedures, report and respond to safety issues, maintain safety in their personal workspaces, and cooperate with each other to maintain safety standards.

This model policy is based on national and provincial HR and occupational health and safety information.

HR managers in any part of the country may adapt this Model Policy for use in their own workplaces.