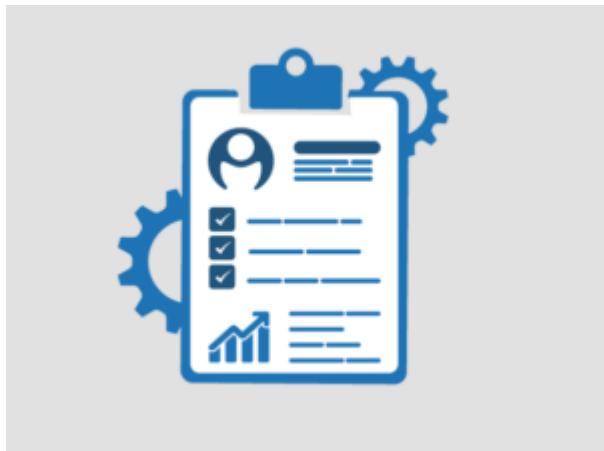


# Executive Assistant to the President Job Description



*This executive assistant to the President sample job description can assist you in creating a job application that will attract job candidates who are qualified for the job. Feel free to revise this job description to meet your specific job duties and job requirements.*

Contributed by Monster.com