

Tuition Reimbursement Policy



Use this tool to provide employees with an understanding of the conditions and circumstances under which your organization will provide financial reimbursement for an employee who is enrolled in approved training or education programs

Policy Overview

The purpose of this policy is to help ensure our organization and our employees remain productive and competitive in the market place.

Most organizations recognizes the importance of employees obtaining education and training to ensure that their knowledge, skills and qualifications remain up-to-date. To fulfill their potential as an employee today and in the future ongoing education and training is vital. As such, in certain and specific circumstances employees may be eligible for financial reimbursement upon the successful completion of an approved education or training program.