Computer Technician Job Description



COMPUTER TECHNICIAN RESPONSIBILITIES INCLUDE:

- Setting up hardware and installing and configure software and drivers
- Maintaining and repairing technological equipment (e.g. routers) or peripheral devices
- Installing well-functioning LAN/WAN and other networks and manage components (servers, IPs etc.)

JOB BRIEF

We are looking for a qualified **Computer Technician** to install, maintain and repair computers and networks. You will be the one to ensure that adequate IT infrastructure is in place and is used to its maximum capabilities.

As a computer technician you must be well-versed in computer systems and network functions. The ideal candidate will be able to work diligently and accurately and will possess a great problem-solving ability in order to fix issues and ensure functionality.

The goal is to install and maintain high quality networks and computer systems.

RESPONSIBILITIES

- Set up hardware and install and configure software and drivers
- Maintain and repair technological equipment (e.g. routers) or peripheral devices
- Install well-functioning LAN/WAN and other networks and manage components (servers, IPs etc.)
- Manage security options and software in computers and networks to maintain privacy and protection from attacks
- Perform regular upgrades to ensure systems remain updated
- Troubleshoot system failures or bugs and provide solutions to restore functionality
- Arrange maintenance sessions to discover and mend inefficiencies
- Keep records of repairs and fixes for future reference
- Offer timely technical support and teach users how to utilize computers correctly

REQUIREMENTS

- Proven experience as **computer technician** or similar role
- Experience with LAN/WAN networks
- Thorough knowledge of computer systems and IT components
- Good knowledge of internet security and data privacy principles
- Excellent troubleshooting skills
- Very good communication abilities
- Exceptional organizing and time-management skills
- BSc/BA in Computer Science, engineering or relevant field
- Relevant certifications (e.g. CompTIA A+) will be an advantage

SOURCE: https://resources.workable.com/computer-technician-job-description