

Career Website Privacy Policy



How to Use This Tool

Once a static recruitment “brochure”, the Careers Website has become an interactive forum pitting organizations and job seekers in direct communication often culminating in a hiring. As the Career Site becomes an extension of the recruitment and hiring process, HR managers need to be alert to the legal risks, including potential exposure to liability under privacy laws when collecting personal information from site users. One of the first lines of defence is to post a clearly worded privacy policy statement on your Careers Site. Here’s an example you can adapt for your own circumstances.